

Lisa Jurries

Profile:

Operations manager with extensive experience coordinating cross-functional operations, supporting production workflows, managing serialized inventory, and maintaining system accuracy across technology and service environments. Skilled in logistics, deployments, vendor coordination, warehouse operations, and ERP/CRM administration. Recognized for improving workflows and enhancing data accuracy, and driving organized execution through clear communication, structured processes, and proactive problem-solving.

Education:

Business Administration, Management Information Systems | Washington State University, Magna cum laude, 2026

Associate in Arts (AA-DTA) | Clark College, High Honors, 2024

Associate in Applied Technology, Web Development | Clark College, Honors, 2021

Certifications:

2024 Certified | Nonprofitready, Diversity, Equity & Inclusion Training

2024 Certified | SkillUp, Project Management Professional (PMP) Basics Certificate

2024 Certified | FreeCodeCamp, Responsive Web Design Certificate

2023 Certified | National Safety Council Adult First Aid, CPR & AED Training

2021 Member | Phi Theta Kappa Honor Society Alpha Sigma Phi Chapter

Relevant Experience:

Management Consultant | Fastfire Services in Vancouver, Washington

March 2013 – present

- Manage a part-time small services business, maintaining accurate data, digital content updates, client communication, scheduling, and invoicing

Operations Manager | PayRange, VendScreen, and Courtesy Vending in Portland, Oregon

April 2001 - July 2019 | Supported Founder & CEO, Paresh Patel across multiple organizations

PayRange (2014 – 2019)

- Coordinated contract-manufacturer communication to support production schedules and delivery timelines
- Managed serialized inventory ordering, logistics, and receiving for multi-million-dollar product orders
- Supported engineering team by maintaining accurate BOM data, change updates, and operational documentation
- Held final go/no-go authority over production runs to ensure quality and release readiness
- Produced operational and pipeline reports to support planning, prioritization, and cross-team visibility
- Maintained operational data accuracy to ensure smooth production, fulfillment, and deployment workflows

VendScreen (2010 – 2013)

- Directed deployment operations, field teams, logistics, and serialized device tracking across customer sites
- Administered NetSuite ERP to maintain accurate operational, inventory, and device lifecycle data.
- Managed vendor, warehouse, and logistics coordination to support device builds, shipments, and returns
- Supported engineering by maintaining BOM updates, documentation, and operational workflows
- Oversaw daily operational processes, ensuring data accuracy, timely fulfillment, and cross-team alignment

Courtesy Vending (2001 – 2012)

- Managed warehouse operations including ordering, logistics, receiving, rotation, and serialized inventory control
- Oversaw Easitrax handheld system accuracy, ensuring correct machine data, inventory counts, and route records
- Coordinated purchasing and inventory planning based on sales trends, product movement, and operational needs
- Supported field operations by resolving machine issues, product shortages, and route-level discrepancies
- Maintained operational records, audits, and inventory documentation to support daily operations

LinkedIn: <https://www.linkedin.com/in/lisajurries/>